

Updated as of 16 Mar 2023

## TRAINING DIRECTORY 2023 / 2024

CET PROGRAMMES		
Programme Title	Duration	Schedule
<b>Diploma</b>		
<a href="#">Higher Diploma in Social Service</a>	18 months	Intake 4: Aug 2023 - Dec 2024
<b>Certificates</b>		
<a href="#">Advanced Certificate in Social Service</a>	13 months	Aug 2023 – Sep 2024
<a href="#">Advanced Certificate in Supported Employment</a>	6 months	Feb 2023 - May 2023
<a href="#">Certificate in Para-counselling in Community Setting (Classroom &amp; Synchronous)</a>	60 hrs	TBC
<a href="#">Certificate in Peer Support</a> <sup>1</sup>	180 hrs	TBC
<a href="#">Certificate in Residential Care for Children and Young Persons (e-learning)</a>	10 hrs	25 May 2023 - 23 Jun 2023 29 Aug 2023 - 27 Sep 2023 1 Nov 2023 - 30 Nov 2023 19 Feb 2024 - 19 Mar 2024
<a href="#">Professional Certificate in Casework (NSWCF Foundational)</a> <sup>2</sup>	3 months	3 Jul 23 - 22 Sep 23
<a href="#">Professional Certificate in Group Work (NSWCF Foundational)</a> <sup>2</sup>	2 months	10 Oct 23 - 10 Nov 23

*Definition of Audience	
Level 1: Support Level	Social Service Assistants, Social Work Associates, Teacher Aides, Therapy Aides, House Parents, Welfare Officers, Healthcare Attendants, Nursing Aides, Homecare Workers, Para-Counsellors, Programme Coordinators
Level 2: Executive Level	Social Workers, Counsellors, Case Workers, Therapists, Psychologists, Teachers, Job Coaches, Training Officers, Programme Executives, Admin Executives (HR, Fundraising, Finance etc)
Level 3: Supervisory/ Managerial Level	Principal Social Workers, Senior Social Workers, Centre Managers, HODs, Senior Teachers, Programme Heads, Superintendents
Level 4: Leadership Level	Principal Social Workers, Executive Directors, Chief Executive Officers, General Managers, Directors
For Social Workers	Courses qualify for CPE credits for the renewal of accreditation at 1 credit per 1 training hour. For enquiries, please contact the SASW Accreditation Secretariat at Tel: 6778 7922 or <a href="mailto:accreditation@sasw.org.sg">accreditation@sasw.org.sg</a>

<sup>1</sup> Please find other related Peer Support Specialist Programmes under the Mental Health section in the Training Directory.

<sup>2</sup> The National Social Work Competency Framework (NSWCF) is jointly developed with the Ministry of Social and Family Development (MSF) and Ministry of Health (MOH).





Leadership Milestone Programme: Lead Self	*	*	*				64						v		v							
Leadership Milestone Programme: Lead People (1) Workplace Transformation for Managers	*	*	*																			
Leadership Milestone Programme: Lead People (2)	*	*	*				64						v		v							
Leadership Milestone Programme: Lead Managers	*	*	*				64								v							
Principles of Persuasion (By Erenis Leadership)	*	*	*				14		15-16													
Strengthening Governance by Leveraging The Outward Mindset for Non-Profit Organisations (By Arlinger Institute)	*	*	*				14		v													
People Development & Management	1	2	3	4	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
Branding Non-Profits: An Introduction	*	*	*	*					8													
Developing your coaching and mentoring skills for NPO Managers	*	*	*	*					14		25-26		10-11			26-27		7				26-27
Donor Outreach Through Social Media	*	*	*	*					8						1							
Effective supervisory skills for NPO Managers	*	*	*	*					14						28-29							22-23
Introduction to Occupational Health & Safety Management System (By Singapore Institute of Technology)	*	*	*	*					24													
Maintain Workplace Safety and Health (WSH) in Social Service Agencies (By Singapore Institute of Technology)	*	*	*	*					24	v	v											
Manage Challenging Social Service and NPO Clients	*	*	*	*					8						7							
Strategy Formulation (By DPI Asia)	*	*	*	*					8		v											
Teambuilding and Leadership Development for NPO Leaders	*	*	*	*					14									2-3				
The 7 Habits of Highly Effective People (By Franklin Covey Singapore)	*	*	*	*					14	23												

**Legend (for Modality)**

C = Classroom Learning  
 B = Blended Learning (A combination of 2 or more modalities - C, E(Async), E(Sync))  
 E (Async) = E-learning (Asynchronous), Self Directed Learning  
 E (Sync) = E-learning (Synchronous)